

Twigworth Parish Council Election Thursday 24 September 2026

Nomination Paper Pack

Contents

This pack contains information and relevant forms for anyone wishing to stand as a candidate at the Twigworth Parish Council Election on Thursday 24 September 2026, as follows:

- (CL) Candidate Checklist.
- (1a) Nomination Paper - ***Must be delivered by hand.***
- (1b) Home Address Form (Part 1 and Part 2) - ***Must be delivered by hand.***
- (1c) Candidate's Consent to Nomination, including legislative provisions regarding candidacy - ***Must be delivered by hand.***
- (2) Certificate of Authorisation (*political party candidates only*)
- (3) Request for a Party Emblem (*political party candidates only*)
- (4) Request for Register of Electors.
- (5) Request for Lists of Postal and Proxy Voters.
- (6) Notice of Withdrawal of Candidature.
- (7) Candidate Contact Information.
- (8) Election Timetable.

Notes:

- (i) There is ONE vacancy on the Parish Council which must be filled via an election process.
- (ii) There is no provision for the appointment of election agents at parish council elections.

Deadlines and Documents

Please note that **the deadlines identified in this pack are statutory** and cannot be changed. Also, **please ensure that where signatures are required, you submit the original signed version of each completed paper**, as documents without original signatures cannot be accepted.

Guidance for Candidates

Detailed guidance can be found on the Electoral Commission's website:

<https://www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england>

Candidates should also be aware of, and familiarise themselves with, the Code of Conduct for Campaigners:

<https://www.electoralcommission.org.uk/code-conduct-campaigners-uk-parliamentary-general-elections-great-britain-local-elections-england>

If you are unable to download the guidance and require a copy, please contact the Elections Team on 01684 272025. You are strongly urged to read this document as it contains important information as to your legal obligations.

Nomination Papers

To be a candidate at this election, your completed Nomination Paper (Form 1a), Home Address Form (Form 1b), and Consent to Nomination (Form 1c) must be delivered **by hand** to the Returning Officer at the Tewkesbury Borough Council Offices, Gloucester Road, Tewkesbury, Glos. GL20 5TT between 10am and 4pm on one of the following dates:

- Thursday 20 August 2026
- Friday 21 August 2026
- Monday 24 August 2026
- Tuesday 25 August 2026
- Wednesday 26 August 2026
- Thursday 27 August 2026.

The deadline for the delivery of completed nomination papers is 4pm on Thursday 27 August 2026.

If you are standing on behalf of a political party, you must also complete and return the Certificate of Authorisation (Form 2). If you would like to use your party's registered emblem on the ballot paper, you must also complete and return the Request for a Party Emblem (Form 3). These forms must be delivered either **by hand or by post** to the Returning Officer at the Tewkesbury Borough Council Offices, Gloucester Road, Tewkesbury, Glos. GL20 5TT **and must be received by the Returning Officer by 4pm on Thursday 27 August 2026.**

Although not legally required, it would be helpful if candidates could make an appointment for the delivery of their nomination papers - please contact the Elections Team on 01684 272025 or email elections@tewkesbury.gov.uk and we will do our best to accommodate all requests. Appointments will make matters easier to organise and also ensure that candidates can be dealt with promptly without undue delay. Any candidate who attends without an appointment will be dealt with as soon as is possible.

The Elections Team can help with the completion of nomination papers, including the provision of elector numbers for proposers and seconders (assentors) but are not able to give advice on whether a person is able to stand as a candidate. Please follow the Electoral Commission guidance or, if in doubt, seek your own legal advice.

The Elections Team can also check each nomination paper informally to give candidates the opportunity to correct any errors or omissions which may otherwise mean the nomination is invalid. A candidate may leave their nomination papers with the Elections Team before they have been checked, but this may mean they need to complete new papers if there are any errors or omissions.

To further help, if needed, an annotated Nomination Paper template can be found on our webpage:

<https://tewkesbury.gov.uk/about-the-council/voting-and-elections/current-and-future-elections/>

Register of Electors and Lists of Postal and Proxy Voters

If you would like to receive a copy of the Register of Electors for Twigworth Parish and/or the relevant Absent Voters' Lists, please complete and return Forms 4 and/or 5. You can request these documents at any time after your nomination. Please note that these documents can only be used for electoral purposes.

Withdrawal of Candidature

If, having submitted a nomination, you wish to withdraw your candidature, you must deliver a signed notice to such effect, attested by one witness, **by hand** to the Returning Officer at the Tewkesbury Borough Council Offices, Gloucester Road, Tewkesbury, Glos. GL20 5TT **by 4pm on Thursday 27 August 2026**. Form 6 can be used for this purpose.

After the Close of Nominations

As soon as practicable following the close of nominations, validly-nominated candidates will receive information as to polling arrangements, postal vote arrangements, postal vote handling, polling/counting/postal vote agent appointments, election expenses and the arrangements for the verification and count.

Communications

Where possible, the Elections Team will communicate with candidates by email. There may be occasions when the Team (or indeed the Police) may need to contact candidates urgently. If you are happy to provide an email address and phone number(s), please complete and return Form 7. Please note that we will only use the information you provide for electoral purposes.

Please contact the Elections Team if you need any other information or assistance.

Useful Contact Details

Elections Team General queries about elections and registration	For candidates and electors	elections@tewkesbury.gov.uk 01684 272025 www.tewkesbury.gov.uk
Returning Officer and Electoral Registration Officer	For candidate use only	Alistair Cunningham alistair.cunningham@tewkesbury.gov.uk
Deputy Returning Officers		Lorraine Jones lorraine.jones@tewkesbury.gov.uk 01684 272025 ***** Nigel Adams nigel.adams@tewkesbury.gov.uk 01684 272050
The Electoral Commission	For candidates and electors	Phone: 0333 103 1928 General email: info@electoralcommission.org.uk For advice on spending & donations: pef@electoralcommission.org.uk Web: http://www.electoralcommission.org.uk

FORMS

You must print off the forms in this pack before submitting them

The following papers must be delivered by hand:

1a: Nomination paper

1b: Home address form (part 1 and part 2)

1c: Candidate's consent to nomination (including the pages of legislation)

The following papers can be delivered by hand or by post:

2: Certificate of authorisation

3: Request for a party emblem

The notice of election published by the Returning Officer will specify the times and exact location to which nomination papers must be delivered.

Ensure that where signatures are required, you submit the **original signed version** of each completed paper. Documents without original signatures cannot be accepted.

General Data Protection Regulation (GDPR)

Data protection legislation applies to the processing of all personal data. Please contact the [Information Commissioner's Office](#), for further information about how the legislation affects you.

When collecting subscriber information, you should point out what the information will be used for, and how personal data will be processed and kept secure. The lawful basis to collect the information in these forms is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as set out in the Representation of the People Act 1983 and associated regulations.

You should also explain that the information will be shared with the Returning Officer. For further information on data protection and data processing you should refer to the Returning Officer's privacy notice on their Council's website.

CL	Parish election in England	Guide to filling in your nomination forms
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This step by step guide is designed to assist candidates standing in a parish council election in England in preparing to submit their nomination, and should be read alongside the Electoral Commission's [Guidance for candidates and agents](#).

Task	Tick
1a - Nomination paper (all candidates)	
Add your full name - surname in the first box and all other names in the second.	
Optional - Add any commonly used names - if you are commonly known by a name other than your full name. This will be used instead of your full name on the ballot paper and official notices.	
Description - Party candidates can use a party name or party description registered with the Electoral Commission and this must match the details shown on the required certificate of authorisation from that party. Any candidate may use a description that is not likely to lead electors to associate the candidate with a registered political party (up to a maximum of six words) or can use 'Independent' or leave this blank. Whatever you enter in this box will appear as your description on the ballot paper.	
Subscribers - the proposer and seconder must sign and have their name printed. If you do not have a copy of the electoral register, the Returning Officer (RO) can help with the provision of the elector numbers of your subscribers. When collecting subscriber information ensure that you explain what the information will be used for and that the information will be shared with the RO.	
Method of submitting the form to the RO: It must be delivered by hand with the home address form. It can be delivered by anyone you trust. It cannot be submitted by post, fax, e-mail or other electronic means.	

1b - Candidate's home address form (all candidates)	
Add your full name.	
Add your home address in full.	
Add your qualifying address, or qualifying addresses, to each of the relevant qualifications, and tick those which apply.	
Add the full name and home address in full of the person who will witness your consent to nomination form. The home address form will not be accepted without this information.	
You must submit both part 1 and 2 of the home address form with your nomination papers. Part 1 must be completed by all candidates, part 2 must be completed if you do not want to have your home address printed on the ballot papers, giving the name of the relevant area - this is the county/district/London borough which your home address is in - or, where outside the UK, the country in which your home address is situated and sign the form. Please submit part 2 of the home address form with your nomination papers, even if you do not want to withhold your home address from the ballot papers.	
Method of submitting the form to the RO: It must be delivered by hand. It can be delivered by anyone you trust. It cannot be submitted by post, fax, e-mail or other electronic means.	

Task	Tick
1c - Candidate's consent (all candidates)	
You must be a British citizen, a qualifying Commonwealth citizen, a citizen of the Republic of Ireland, a qualifying EU citizen, or an EU citizen with retained rights, who does not require leave to enter or remain in the United Kingdom or has indefinite leave to remain. You must also be 18 years old or older on the date you sign this form.	
You must declare that you meet at least one of the listed qualification(s) and should cross through any that do not apply . Those left should match the qualification(s) as given on your home address form.	
You must not sign the form if you are disqualified to stand. Make sure that you read the Electoral Commission guidance on standing for election as well as the legislation listed. If you are not sure if you are able to stand you should contact your employer (where relevant), consult the legislation or, if necessary, take your own independent legal advice.	
Add your full date of birth.	
Sign and date the document in the presence of another person. You must not sign the consent form earlier than one calendar month before the deadline for submitting your nomination papers.	
Get the other person to complete and sign the witness section. This should be the same person whose details you provided as your witness on the home address form.	
Method of submitting the form (which must include all pages of legislation) to the RO: It must be delivered by hand. It can be delivered by anyone you trust. It cannot be submitted by post, fax, e-mail or other electronic means.	

2 - Certificate of authorisation (party candidates only)	
Ensure the certificate contains the candidate's full name.	
Check the certificate allows the registered party name or description given on the nomination paper to be used (or allows the candidate to choose to use the party name or any registered description).	
Ensure it is issued by the party Nominating Officer (or someone that they have authorised to issue it on their behalf) and that it is the original copy signed by that person.	
Method of submitting the form to the RO: It can be delivered by anyone you trust. It can be delivered by hand or by post.	

3 - Request for party emblem (party candidates only)	
Write the name or description of an emblem registered by the party and published on the Electoral Commission's website.	
Ensure the request is made by the candidate.	
Method of submitting the form to the RO: It can be delivered by anyone you trust. It can be delivered by hand or by post.	

Task	Tick
4 - Request for register of electors (all candidates)	
This form is optional - you can request a copy of the register and subsequent updates in connection with your candidacy.	
Add your name, email address, telephone number, method of delivery, and sign the form.	
Method of submitting the form to the RO: It can be delivered by hand or submitted by post, e-mail or other electronic means.	

5 - Request for lists of postal and proxy voters (all candidates)	
This form is optional - you can request a copy of the lists of postal and proxy voters and subsequent updates in connection with your candidacy.	
Add your name, email address, telephone number, method of delivery, and sign the form.	
Method of submitting the form to the RO: It can be delivered by hand or submitted by post, e-mail or other electronic means.	

6 - Notice of withdrawal of candidature (all candidates)	
This form is provided if, having submitted a nomination, a candidate wishes to withdraw their candidature.	
Add your name and address, and sign and date the form in the presence of a witness.	
The witness must also sign and date the form, and print their name (in block capitals).	
Method of submitting the form to the RO: It must be delivered by hand. It can be delivered by anyone you trust. It cannot be submitted by post, fax, e-mail or other electronic means.	

7 - Candidate contact information (all candidates)	
This form is optional - more details regarding the use of your data are on the form.	
Add your name, email address, telephone number(s), and sign the form.	
Method of submitting the form to the RO: It can be delivered by hand or submitted by post, e-mail or other electronic means.	

(END)

1a - Nomination Paper		Office use only			
Parish election in England		Date received	Time received	Initials	No.
ELECTION OF PARISH COUNCILLOR for the					
Parish of	Twigworth				
Date of election	Thursday 24 September 2026				

We, the undersigned, being local government electors for the said parish do hereby nominate the under-mentioned person as a candidate at the said election.

Candidate's Details		
Candidate's surname		Mr/Mrs/Miss/ Ms/Dr/Other
Forename(s) in full		
Commonly used surname (if any)		
Commonly used forename(s) (if any)		
Description (if any) Use no more than six words		

	Signature	Print name	Electoral number	
			Polling District	Elector Number
Proposer				
Seconder				

Notes

1. The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Parishes and Communities) (England and Wales) Rules 2006 (as amended).
2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.

3. Where a candidate commonly uses a name or names:

- (a) that are different from the candidate's full names as stated on the nomination paper, or
- (b) in a different way from the candidate's full names as stated on the nomination paper,

the commonly used name or names may also appear on the nomination paper, but if they do so, the commonly used name (instead of any other name) will appear on the ballot paper.

4. But the ballot paper will show the other name if the Returning Officer thinks that:

- (a) the use of the commonly used name may be likely to mislead or confuse electors, or
- (b) the commonly used name is obscene or offensive.

5. An elector may not:

- (a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or
- (b) subscribe a nomination paper for more than one ward in a parish divided into wards.

6. In this form 'elector':

- (a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and
- (b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.

7. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

1b - Home Address Form		Office use only			
Parish election in England		Date received	Time received	Initials	No.
ELECTION OF PARISH COUNCILLOR for the					
Parish of	Twigworth				
Date of election	Thursday 24 September 2026				

You must complete Part 1

Only complete Part 2 if you do not wish your home address to be made public

Part 1: To be completed by all candidates in England		
Full name of candidate		
Home address (in full)		
Qualifying address: Add your qualifying address, or qualifying addresses, (in full) to each of the relevant qualifications below (you can complete more than one qualification).		
Qualifications that apply (tick those which apply)		Address (include for each qualification that applies)
(a) I am registered as a local government elector for the parish named above		
(b) I have during the whole of the preceding 12 months occupied as owner or tenant land or other premises in the parish named above		
(c) my principal or only place of work during the preceding 12 months has been in the parish named above		
(d) I have during the whole of the preceding 12 months resided in the parish named above or within 4.8 kilometres of it.		
Witness details		
Full name of the person who will witness the candidate's consent to nomination form		
Full home address of the person who will witness the candidate's consent to nomination form		

Part 2: To be completed only if you do not wish your home address to be made public.

Note: Please submit this part (Part 2) of the home address form with your nomination papers, even if your home address is to be made public.

If you request that your home address is not made public then your address will not appear on the statement of persons nominated, notice of poll or the ballot paper. Instead the name of the relevant area in which your home address is situated (or country, if outside the UK), as explained below, will appear on the statement of persons nominated, notice of poll and the ballot papers.

Statement: I require my home address not to be made public

The relevant area my home address is situated in:

(insert name of relevant area)¹

OR

My home address is situated outside the UK. My home address is situated in:

(insert name of country)

Signature of candidate (only required where Part 2 above has been completed)

Candidate's signature:

Date:

Deliver both Parts 1 and 2 with the nomination form to the **Returning Officer** by no later than **4pm** on the last day to deliver nominations

¹ the name of the "relevant area" in which your home address is situated (if your home address is in the UK)

- **For home addresses in England:**

- if the address is within a district for which there is a district council, that district;
- if the address is within a county in which there are no districts with councils, that county;
- if the address is within a London borough, that London borough;
- if the address is within the City of London (including the Inner and Middle Temples), the City of London; and
- if the address is within the Isles of Scilly, the Isles of Scilly

- **For home addresses in Wales:**

- if the address is within a county, that county;
- if the address is within a county borough, that county borough

- **For home addresses in Scotland:**

- the local government area in which the address is situated

- **For home addresses in Northern Ireland:**

- the local government district in which the address is situated

Note: The relevant area should be given in the format described above and is not the ward or parish, nor should the local authority name be given in full

1c - Candidate's Consent to Nomination			Office use only	
Parish election in England			Date received	Time received
			Initials	No.
*You must declare that you meet at least one of the listed qualification(s) below and may declare more than one qualification if applicable. To do this, strike through any that do not apply. Any qualification(s) that apply must match the information given on your home address form.				
Date of election		Thursday 24 September 2026		
I (name in full):				
hereby consent to my nomination as a candidate for election as councillor for the Parish of:		Twigworth		
I declare that on the day of my nomination, I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland, a qualifying EU citizen, or an EU citizen with retained rights, who has attained the age of 18 years and that:				
*a. I am registered as a local government elector for the parish named above; or				
*b. I have during the whole of the 12 months preceding that day or those days occupied as owner or tenant land or other premises in the parish named above; or				
*c. my principal or only place of work during those 12 months has been in the parish named above; or				
*d. I have during the whole of those 12 months resided in that parish named above or within 4.8 kilometres of it.				
I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, sections 80 or 81A of the Local Government Act 1972 or section 34 of the Localism Act 2011, or section 30 of the Elections Act 2022 (copies of which are printed overleaf). Note 1: A candidate who is qualified by more than one qualification may complete any of those which may apply. Note 2: Disqualifications set out under s.81A of the Local Government Act 1972 only apply to a person who is subject to any relevant notification requirements, or a relevant order, made on or after 28 June 2022.				
Date of birth:		Signature:		Date of consent:
Witness: I confirm the above-mentioned candidate signed the declaration in my presence.				
Witness (name in full):				
Witness's signature:				

Local Government Act 1972**80. Disqualifications for election and holding office as member of local authority**

(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he -

(a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or

(b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or

(c) [This has been removed and no longer applies]

(d) has within five years before the day of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or

(e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.

(2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of -

(a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or

(b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.

(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes -

(a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and

(b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,

shall be disqualified for being elected or being a member of any of those London borough councils.

(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.

(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the conviction

81. Exception to provisions of section 80

(4) Section 80(2) and (3) above shall not operate so to disqualify -

- (a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council

81A. Disqualification relating to sexual offences etc

(1) A person is disqualified for being elected or being a member of a local authority in England if the person is subject to -

- (a) any relevant notification requirements, or
- (b) a relevant order.

(2) In this section "relevant notification requirements" means -

- (a) the notification requirements of Part 2 of the Sexual Offences Act 2003;
- (b) the notification requirements of Part 2 of the Sex Offenders (Jersey) Law 2010;
- (c) the notification requirements of Part 2 of the Criminal Justice (Sex Offenders and Miscellaneous Provisions) (Bailiwick of Guernsey) Law 2013;
- (d) the notification requirements of Schedule 1 to the Criminal Justice Act 2001 (an Act of Tynwald: c. 4).

(3) In this section "relevant order" means -

- (a) a sexual harm prevention order under section 345 of the Sentencing Code;
- (b) a sexual harm prevention order under section 103A of the Sexual Offences Act 2003;
- (c) a sexual offences prevention order under section 104 of that Act;
- (d) a sexual risk order under section 122A of that Act;
- (e) a risk of sexual harm order under section 123 of that Act;
- (f) a risk of sexual harm order under section 2 of the Protection of Children and Prevention of Sexual Offences (Scotland) Act 2005;
- (g) a sexual risk order under section 27 of the Abusive Behaviour and Sexual Harm (Scotland) Act 2016;
- (h) a restraining order under Article 10 of the Sex Offenders (Jersey) Law 2010;
- (i) a child protection order under Article 11 of that Law;
- (j) a sexual offences prevention order under section 18 of the Criminal Justice (Sex Offenders and Miscellaneous Provisions) (Bailiwick of Guernsey) Law 2013;
- (k) a risk of sexual harm order under section 22 of that Law;
- (l) a sexual offences prevention order under section 1 of the Sex Offenders Act 2006 (an Act of Tynwald: c. 20);
- (m) a risk of sexual harm order under section 5 of that Act.

- (4) For the purposes of subsection (1)(a), a person who is subject to any relevant notification requirements is not to be regarded as disqualified until -
- (a) the expiry of the ordinary period allowed for making an appeal or application against the conviction, finding, caution, order or certification in respect of which the person is subject to the relevant notification requirements, or
 - (b) if such an appeal or application is made, the date on which it is finally disposed of or abandoned or fails because it is not prosecuted.
- (5) For the purposes of subsection (1)(b), a person who is subject to a relevant order is not to be regarded as disqualified until -
- (a) the expiry of the ordinary period allowed for making an appeal against the relevant order, or
 - (b) if such an appeal is made, the date on which it is finally disposed of or abandoned or fails because it is not prosecuted.

Localism Act 2011

Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election.

34 Offences

- (1) A person commits an offence if, without reasonable excuse, the person -
- (a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),
 - (b) participates in any discussion or vote in contravention of section 31(4), or
 - (c) takes any steps in contravention of section 31(8).
- (2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person -
- (a) knows that the information is false or misleading, or
 - (b) is reckless as to whether the information is true and not misleading.
- (3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.
- (4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.
- (5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.
- (6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.

(7) But no such proceedings may be brought more than three years -

(a) after the commission of the offence, or

(b) in the case of a continuous contravention, after the last date on which the offence was committed.

(8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.

(9) The Local Government Act 1972 is amended as follows.

(10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after " 2000 " insert " or section 34 of the Localism Act 2011 " .

(11) In section 87(1)(ee) (date of casual vacancies) -

(a) after "2000" insert " or section 34 of the Localism Act 2011 or ", and

(b) after "decision" insert " or order " .

(12) The Greater London Authority Act 1999 is amended as follows.

(13) In each of sections 7(b) and 14(b) (Authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert -

"(ia) under section 34 of the Localism Act 2011,".

(14) In section 9(1)(f) (date of casual vacancies) -

(a) before "or by virtue of" insert " or section 34 of the Localism Act 2011 ", and

(b) after "that Act" insert "of 1998 or that section"

Elections Act 2022

30 Disqualification orders

(1) This section applies where -

(a) a person ("the offender") is convicted of a Schedule 9 offence,

(b) the offender was aged 18 or over when the offence was committed, and

(c) the court is satisfied beyond reasonable doubt that the offence is aggravated by hostility related to persons falling within any of sections 32 to 34.

(2) The court must, when dealing with the offender for the offence, also make an order (a "disqualification order") that the offender is disqualified, for the period of 5 years beginning with the date on which the order is made -

(a) for being nominated for election to a relevant elective office, and

(b) for being elected to or holding a relevant elective office.

(3) Subsection (2) does not apply where the court considers that there are particular circumstances relating to the offence or to the offender which would make it unjust in all the circumstances to make the order; and in such a case the court must state in open court the reasons for not making the order.

(4) For the purposes of this section an offence is aggravated by hostility related to persons falling within any of sections 32 to 34 if -

(a) at the time of committing the offence, or immediately before or after doing so, the offender demonstrated towards the victim of the offence hostility based on the victim being (or being presumed to be) a person falling within any of sections 32 to 34, or

(b) the offence was motivated (wholly or partly) by hostility towards persons falling within any of those sections in their capacity as such.

(5) For the purposes of subsection (4) it is immaterial whether or not the offender's hostility is also based, to any extent, on any other factor not mentioned in that subsection.

(6) For the purpose of deciding whether to make a disqualification order the court may consider evidence led by the prosecution and the defence.

(7) It is immaterial whether evidence led in pursuance of subsection (6) would have been admissible in the proceedings in which the offender was convicted.

(8) Where a Schedule 9 offence is found to have been committed -

(a) over a period of 2 or more days, or

(b) at some time during a period of 2 or more days,

it is to be taken for the purposes of subsection (1)(b) to have been committed on the last of those days.

(9) In this section -

“presumed” means presumed by the offender;

“Schedule 9 offence” means an offence listed in Schedule 9 (and any reference in that Schedule to an offence includes a reference to that offence committed by aiding, abetting, counselling or procuring the commission of that offence).

2 - Certificate of Authorisation	Office use only			
Parish election in England	Date received	Time received	Initials	No.

To accompany the nomination of a candidate standing on behalf of a registered political party. (Note: candidates standing on behalf of two or more parties require a certificate from each party and each must allow the same registered joint description to be used).

This certificate must be issued by the registered Nominating Officer of the party or by a person authorised to sign on their behalf.

This certificate authorises the candidate to use a specific registered description or the name of the party as registered with the Electoral Commission, or to use 'any registered description or the party name as registered with the Electoral Commission'.

This authorised party name or description can then be included by the candidate on the nomination form. It is this which will appear as their description on the ballot paper. Party names and registered descriptions are listed on the Electoral Commission's website (<http://search.electoralcommission.org.uk>).

Details of candidate to be authorised and the allowed description/party name			
Parish name	Twigworth	Date of election	Thursday 24 September 2026
The candidate (name in full):			
Name of political party:	Political party registered with the Electoral Commission		
I hereby certify that the candidate may include the following registered description or party name in their nomination form:			
Note: it is an offence to sign this form if you are not the party's registered nominating officer or authorised to do so by the party's registered nominating officer			
Signature of party's registered Nominating Officer (or person authorised by the registered Nominating Officer):			
Name of person signing this form:			
Date:			

This form must be delivered to the Returning Officer by no later than **4pm** on the last day to deliver nominations.

3 - Request for a Party Emblem	Office use only			
Parish election in England	Date received	Time received	Initials	No.

This form is for a candidate of a political party who is subject to a certificate of authorisation and who wishes to have a party emblem printed on the ballot paper next to their name.

Party emblems are listed on the Electoral Commission's website (<http://search.electoralcommission.org.uk>).

This form must be signed by the candidate.

Candidate's request for use of an emblem			
Parish name	Twigworth	Date of election	Thursday 24 September 2026
Candidate name in full:			
I request that the ballot paper shall contain, against my name, the following registered emblem (please identify which emblem if the party has registered more than one):			
Emblem to be used (Please use name or description as on the Electoral Commission's website):			
Candidate's signature:			
Date:			

This form is only effective if delivered for a candidate standing on behalf of a political party to the Returning Officer by no later than **4pm** on the last day to deliver nominations.

Candidates standing on behalf of more than one political party and using a joint description may choose one emblem from one of the parties that you are standing for. Please indicate the name of the party and the emblem name in the 'Emblem to be used' box above.

4 - Request for Register of Electors		Office use only			
Parish election in England		Date received	Time received	Initials	No.
Parish name	Twigworth				
Date of election	Thursday 24 September 2026				

This form must be completed by the candidate and submitted to the **Electoral Registration Officer** of Tewkesbury Borough Council.

Declaration of candidacy and confirmation of legal use of electoral register information		
Name of Candidate		
I declare that I am a candidate at the above-named election. I will use my copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes. I understand that any use other than for electoral or donation checking purposes is illegal and is punishable by a fine. In England and Wales, the fine is unlimited. My request is for the register as at the last date for notice of election and any revisions or notices of amendment while I am a candidate.		
Signed (Candidate)		
Details		
Please indicate, by ticking the relevant box below, whether you require the register in data or paper format:		
Data format		
Paper format		
Please provide an e-mail address/postal address to where the register should be sent:		
E-mail/postal address:		
Contact details (in case of query - will not be published)		
Telephone		
Mobile		
E-mail		

The data controller will only use the information you provide on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the data controller.

Further information relating to the processing of personal data can be found in the Electoral Services Privacy Notice. Our website address is www.tewkesbury.gov.uk

5 - Request for Lists of Postal and Proxy Voters		Office use only			
Parish election in England		Date received	Time received	Initials	No.
Parish name	Twigworth				
Date of election	Thursday 24 September 2026				

This form must be completed by the candidate and submitted to the **Electoral Registration Officer** of Tewkesbury Borough Council.

Declaration of candidacy and confirmation of legal use of absent vote list information	
Name of Candidate	
I declare that I am a candidate at the above-named election. I will use my copy of the absent vote list (postal and/or proxy voters list) for electoral purposes only. I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal and is punishable by a fine. In England and Wales, the fine is unlimited.	
Signed (Candidate)	

Application and delivery details			
My application is for the absent vote list (you may tick as many boxes that you wish):			
The current list of postal voters			
The current list of proxy voters			
The final list of postal voters			
The final list of proxy voters			
Please supply the data in (please tick one box only):			
Data format		Email address	
Paper format		Postal address	

Contact details (in case of query)	
Telephone	
Mobile	
Email	

The data controller will only use the information you provide on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

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6 - Notice of Withdrawal of Candidature		Office use only			
Parish election in England		Date received	Time received	Initials	No.
Parish name	Twigworth				
Date of election	Thursday 24 September 2026				

To be completed by candidates seeking to **withdraw their nomination** and to be delivered to the Returning Officer at the place fixed for the delivery of nomination papers **by 4pm on Thursday 27 August 2026**. If the candidate is outside the United Kingdom please contact the Returning Officer for further advice.

I (candidate's name)			
of (address of candidate)			
having been nominated, withdraw my nomination as a candidate for the above election.			
Section 1 – To be completed by the candidate in the presence of a witness			
Signature of candidate		Date	
Section 2 – To be completed by the witness			
Signature of witness		Date	
Print name of witness (in BLOCK CAPITALS)			

The data controller will only use the information you have provided on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

The Returning Officer is the Data Controller. For further information relating to the processing of personal data you should refer to their privacy notice on the Council's website.

7 - Candidate Contact Information		Office use only			
Parish election in England		Date received	Time received	Initials	No.
Parish name	Twigworth				
Date of election	Thursday 24 September 2026				

For completion by an individual candidate at a local government election in England.

You are not required to complete and return this form but providing contact details to the Returning Officer (RO) in this way will enable the RO to contact you quickly with relevant information regarding the election.

In addition, to help support the safety and security of everyone who wants to participate in elections, it is important that the Police can proactively contact candidates to provide you with relevant, timely information and advice.

By providing your contact details on this form you are also agreeing that the RO may share them with the Police to help them to support the safety of all candidates participating in the election. In particular, this will enable the Police to contact you directly with relevant, timely security information about the election.

Candidate contact details	
Full name:	
Email address:	
Telephone number(s):	
Signature:	

The data controller will only use the information you have provided on this form for electoral purposes and will look after your personal information securely, following data protection legislation.

The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless permitted by law, including, as here, where you have consented to the data being shared or where it is necessary for the performance of a task carried out in the public interest and exercise of official authority vested in the Returning Officer.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

The Returning Officer is the Data Controller. For further information relating to the processing of personal data you should refer to their privacy notice on the Council's website.

8 - Election Timetable Twigworth Parish Council

**Thursday
24 September 2026**

Process	Time	Date
Publish Notice of Election		Wednesday 19 August
Nominations open	10:00am	Thursday 20 August
DEADLINE - delivery of nominations	4:00pm	Thursday 27 August
DEADLINE - withdrawal of candidature	4:00pm	Thursday 27 August
Publish Statement of Persons Nominated	n.l.t. 4:00pm	Friday 28 August
DEADLINE - register to vote		Tuesday 8 September
DEADLINE - new postal vote and postal proxy applications, and changes to existing postal or proxy vote arrangements	5:00pm	Wednesday 9 September
DEADLINE - new proxy vote applications (not postal proxy or emergency proxies)	5:00pm	Wednesday 16 September
DEADLINE - applications for voter authority certificates	5:00pm	Wednesday 16 September
Publish Notice of Poll and Notice of Situation of Polling Stations	n.l.t.	Wednesday 16 September
DEADLINE - appointment of polling and counting agents		Thursday 17 September
First day for receipt of applications for issue of replacements for lost postal votes		Friday 18 September
Day of Poll	7:00am to 10:00pm	Thursday 24 September
DEADLINE - emergency proxy vote applications	5:00pm	Thursday 24 September
DEADLINE - applications for issue of replacements for spoilt or lost postal votes	5:00pm	Thursday 24 September
DEADLINE - alteration of register due to clerical error or court appeal	9:00pm	Thursday 24 September
Verification and count	10:15pm start	Thursday 24 September
DEADLINE - delivery of return as to election expenses		Thursday 22 October

Notes:

- (i) Where no specific time is given in the 'Time' column, the deadline time is 12 midnight on the day in question.
- (ii) 'n.l.t.' stands for no later than.

(END)

