

## The creation of the Community Infrastructure Levy (CIL) Joint Committee

### 1 Purpose of the document

- 1.1 To explain in more detail why the CIL Joint Committee was created and how, under what framework it makes decisions, and provide website links to where council reports to read that provide more detailed information.

### 2 Reason and framework for creating the CIL Joint Committee

- 2.1 Cheltenham Borough Council, Gloucester City Council, and Tewkesbury Borough Council each commenced charging the Community Infrastructure Levy (CIL) on 1 January 2019 under their own adopted CIL Charging Schedule (CIL CS). Each council subsequently had to decide how the main CIL strategic infrastructure fund receipts share of the paid CIL receipts it retained to spend on infrastructure that supports development of its area would be allocated to projects.
- 2.2 Cheltenham Borough Council, Gloucester City Council and Tewkesbury Borough Council worked together to produce the Cheltenham, Gloucester, and Tewkesbury Joint Core Strategy (2017) (the JCS) as the overarching strategy to guide the development of their area as part of their Development Plan. The three councils (the member councils) have agreed to pool the receipts received from the Community Infrastructure Levy (CIL) with the aim of working together to achieve the objectives of their Development Plans.
- 2.3 To facilitate an open and transparent joint approach to the governance of the application of CIL receipts the member councils resolved to establish a joint committee. The initial framework considered in 2022 was to create a CIL Board.
- 2.4 The joint committee was established under s101(5) and s102 Local Government Act 1972 and under Part 1A Chapter 2 Section 9EB of the Local Government Act 2000 and pursuant to the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012.
- 2.5 The Community Infrastructure Levy (CIL) Joint Committee was formally constituted under a decision made by the member councils at a full Council meeting for Cheltenham Borough Council on [11 December 2023](#) (agenda item 14, pages 255-278), Gloucester City Council on [24 January 2024](#) (item 12 pages 63-76), and Tewkesbury Borough Council on [23 January 2024](#) (item 8b pages 53-74) recommend to Council from Executive on [10 January 2024](#) (item 8 pages 51-72).
- 2.6 The CIL Joint Committee Terms of Reference (ToRs) under which it makes decisions were first approved. Authority was also given to

- 2.6.1 pool the strategic infrastructure fund receipts paid to each council as set out in the agreed ToRs.
  - 2.6.2 use the CIL Joint Committee as the framework to review the Infrastructure List, the list each council must publish annually in its Infrastructure Funding Statement (IFS) and create a combined list for publication, and
  - 2.6.3 enter into engagement with wider infrastructure providers outside the local authorities to identify wider infrastructure priorities for consideration by the CIL Joint Committee.
- 2.7 Tewkesbury Borough Council became the host the CIL Joint Committee. The host of the CIL Joint Committee must be reviewed at minimum every two years.
- 2.8 The ToRs of the CIL Joint Committee must be reviewed at minimum every two years. The latest agreed ToRs are published on the CIL Joint Committee webpage.
- 2.9 The CIL Joint Committee established a CIL Joint Officer Working Group and agreed its ToRs at its first inaugural meeting on [12 November 2024](#). The CIL Joint Officer Working Group supports the CIL Joint Committee. Its ToRs must be reviewed at minimum every two years. The latest agreed ToRs are published on the CIL Joint Committee webpage.