

Drone Images Privacy Notice



What data will we be processing and why?

The council uses ariel flying devices equipped with cameras (drones) to capture images of council owned land and facilities, and images of land across the borough where necessary to help us deliver or promote our services.

The use of drone technology is not intended to capture people or vehicles and we will edit footage captured to obscure people or vehicles, where these have been captured unintentionally.

The council operates in accordance with the Civil Aviation Authority (CAA) regulatory framework and complies with the Surveillance Camera code of practice.

Where the usage of drones is classified as surveillance

- Any surveillance by a public authority is governed by strict legislation; this is in the form of the Regulation of Investigatory Powers Act 2000 (RIPA).
- Any surveillance usage will be overt, and not covert.

Collateral intrusion or third-party information that is obtained but is not necessary will be immediately disregarded and removed from any footage obtained. Private information is very strictly controlled and is known as collateral intrusion or third-party information. Any such information that is obtained during the surveillance could be construed as being intrusive. Legislation strictly forbids any Local Authority from conducting intrusive surveillance.

In circumstances where the drone would be used covertly for the prevention and detection of offences that attract 6 months imprisonment or more, then authorisation under RIPA must be obtained before that surveillance can take place.

Is any information transferred to or stored on servers based outside the UK?

Data is not transferred or hosted outside the UK.

Lawful basis for processing data

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

How long do we keep your information?

We will not retain any imagery collected any longer than necessary and will hold any personal information in line with Tewkesbury Borough Council's [Data Retention Schedule](#).

Your rights as a data subject

By law, you have a number of rights as a data subject.

These rights are:

- Request **access to your personal information** (commonly known as a “data subject access request”). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it.
- Request **correction of the personal information** that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.
- Request **erasure of your personal information**. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).
- **Object to processing** of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground.
- Request the **restriction of processing** of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it.
- Request the **transfer of your personal information** to another party.

All information is processed in accordance with Tewkesbury Borough Council's data protection policy.

If you wish to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact the council's Data Protection Officer in writing at dpo@tewkesbury.gov.uk, or via post to:

Tewkesbury Borough Council
Public Services Centre
Gloucester Road
Tewkesbury
GL20 5TT

If you are unhappy or wish to complain about how your personal data is used, you should contact Tewkesbury Borough Council's Data Protection Officer in the first instance via email at dpo@tewkesbury.gov.uk.

If you are still not satisfied, you can complain to the Information Commissioners Office. Their website address is www.ico.org.uk and their postal address is:

Information Commissioner's Office
Wycliffe House
Water Lane

Wilmslow
Cheshire
SK9 5AF
Security

We use appropriate technical, organisational and administrative security measures to protect any information we hold in our records from loss, misuse, and unauthorised access, disclosure, alteration and destruction. We have written procedures and policies which are regularly audited, and the audits are reviewed at senior level.