

Tewkesbury Borough Council - Meta Data for csv format of over £500 payments

Tewkesbury Borough Council use a software system called Civica Authority Financials to generate this data. This is exported into Excel and manually reviewed for completeness.

The purchase categorisation used is our internal categorisation as downloaded straight from Financials.

We follow the spending template as laid out by the Local Government Group in their November 2010 guidance as explained below.

Field definitions:

Body name	As specification
Body	As specification
Service Area Categorisation	Internal categorisation
Expenses Type	Internally used expenditure type
Date	As specification
Transaction number	As specification - internal invoice reference.
Amount	As specification - amount excluding VAT.
Supplier Name	As specification - where information is protected under the Data Protection Act or is commercially sensitive it has been replaced with the words - 'Redacted Personal Information'.
Supplier ID	Internal Supplier ID from Creditors system.